Approved for Release: 2025/04/22 C06942799

~~SECRET~~

NE (b)(3)

4 March 1958

MEMORANDUM FOR: NEA/CSS

SUBJECT: Recommendation for Promotion of Elizabeth Sudmeier from GS-11 to GS-12

1. It is recommended that Elizabeth Sudmeier be promoted from GS-11 to GS-12. (b)(1) (b)(3)

2. Miss Sudmeier arrived at her present post, after serving as a PP desk officer at headquarters for a lengthy period. In her position as a PP operations officer Miss Sudmeier was given responsibility for administrative and operational support staff agents and the operations which men directed. She also contributed substantially to station psychological warfare and political action planning in the preparation of guidance papers and analyses of the political situation. Miss Sudmeier's duties also included the preparation of intelligence reports at the station. (b)(1) (b)(3) (b)(3) (b)(3) (b)(3) (b)(1) (b)(3)

3. Subject's duties were substantially increased when the station complement was reduced . She was called upon to undertake administrative functions as well as to assume increased responsibility for operational and intelligence reporting. (b)(3) (b)(3) (b)(3) (b)(3)

4. In the performance of the above duties Miss Sudmeier displayed a high degree of professional competence, thoroughness, and imagination Although operating conditions prevented her from directing agents on a regular basis, she did on several occasions serve as a dependable channel to key station assets. Subject's willingness to devote exceptionally long hours to her work and to assist in operations which at times meant considerable risk and inconvenience to herself made her a most valuable member of the station. (b)(1) (b)(3) (b)(1) (b)(3) (b)(1) (b)(3)

5. Miss Sudmeier has been a GS-11 since October 1953. Because of her high level of performance and demonstrated ability to assume positions of greater responsibility it is recommended that she be promoted to the next highest grade at the earliest opportunity.

(b)(3) (b)(6)

CNE (b)(3)

~~SECRET~~

Approved for Release: 2025/04/22 C06942799